

# **CONTRACT REPORTING FORM**

(Fiscal Year: 10/1/03 – 9/30/04)

## **UIDA Business Services**

Please check quarter being reported.

1<sup>st</sup> QTR. \_\_\_\_\_  
(10/1/03 – 12/31/03)

2<sup>nd</sup> QTR \_\_\_\_\_  
(1/1/04-3/31/04)

3<sup>rd</sup> QTR \_\_\_\_\_  
(4/1/04-6/30/04)

4<sup>th</sup> QTR \_\_\_\_\_  
(7/1/04-9/30/04)

Please use this form to report any awards received from federal, state, or local government agencies and any subcontracts received from government prime and subcontractors, regardless of subcontracting level. Also, include any awards not reported in previous quarters of this fiscal year. **Reports for each quarter should be returned no later than 10 working days after the end of the quarter.** Use the following page and duplicate if necessary or provide the required data using your own in-house format.

<b>Award Date</b>	<b>Issuing Agency</b>	<b>Point of Contact</b>	<b>Contract No./P.O. #</b>	<b>Dollar Amt.</b>	<b>P/S*</b>

\* P/S – Please indicate whether contract is a Prime contract or a Sub-contract.  
If more space is needed, please attach additional pages.

\*\* Please give as much information as you can regarding the Issuing Agency.

If your company has not received any contracts during this time period please check the following box, sign this form and return it to *UIDA Business Services*.

*I do not have any contracts from this time period to report.*

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form via Fax to (770) 494-1236 or mail to UIDA Business Services, 86 S. Cobb Dr. MZ0510, Marietta, GA. 30063-0510. We recommend you keep this format on file and/or make copies for future reporting.

***Thank you for your assistance! The UIDA Staff***